

# Regulations for Study Trips of Stichting Marie Curie Reizen

This translation was made to clarify the content of the regulations to those interested in the Stichting Marie Curie Reizen study trip that do not speak Dutch. It was attempted to give as full a translation as possible, but in all cases only the original, Dutch regulations are binding.

## 1. Definitions

- a) With Marie Curie we mean Studievereniging Marie Curie voor Natuur- en Sterrenkunde in Nijmegen (Study Association Marie Curie for Physics and Astronomy in Nijmegen), in the foundation's by-laws they are called Studievereniging voor Informatica en Natuurkunde in Nijmegen Marie Curie (Study Association for Physics in Nijmegen Marie Curie).
- b) With members of Marie Curie we mean the members, beneficiaries or honorary members of Marie Curie.
- c) With study trip we mean a certain study trip or exchange, as mentioned in the foundation's by-laws (article 2, paragraph 1 of the foundation's by-laws).
- d) With committee we mean the committee of the foundation charged with organising the specific study trip (article 10 of the foundation's by-laws).
- e) A person is considered to be a person who is eligible for study trip participation for a specific study trip if he or she is a student or exam taking student at the education Physics and Astronomy at the Radboud University (RU) at the time of both the draw and the study trip. This student or exam taking student will further on be called a Physics and Astronomy student.
- f) A person is considered to be drawn out when he or she has participated to the draw procedure of a previous study trip but was not offered participation.
- g) To all parts of the study trip are considered all by the committee and the scientific supervisor designated assignments, up and until the approval and administration of the financial settlement of the specific study trip.
- h) With a fine we mean a financial levy imposed by the committee to a participant, originating from failing to follow an article of the regulations by a participant. The articles for which this is possible, as well as the amount of the fine, will be specified in these regulations. The fine will benefit the Stichting Marie Curie Reizen.

- i) With a personal levy we mean a financial levy imposed by the committee to a participant, originating from missing study trip incomes due to individual reasons. The collected personal levies will at all times only benefit the specific study trip for which the participant participates. Members of the committee are protected from personal levies unless the foundation board decides otherwise.

## 2. Target audience

The study trip is targeted to persons who are eligible for study trip participation. The foundation board can decide to add other persons to the target audience.

## 3. Categorization

The following categories exist:

- a) Members of the committee and potential scientific employees of the RU Nijmegen, to be appointed by the committee.
- b) Persons within the target audience that have obtained at least 99 EC from the list in article 10 and/or are enrolled in a master's degree Physics and Astronomy, have never participated in a study trip of Stichting Marie Curie Reizen or another study trip acknowledged by the foundation – except when they were categorized in category a) – and were drawn out for a previous study trip of Stichting Marie Curie Reizen when they were categorized in category b) or c) at least once.
- c) Persons within the target audience that have obtained at least 99 EC from the list in article 10 and/or are enrolled in a master's degree Physics and Astronomy, have never participated in a study trip of Stichting Marie Curie Reizen or another study trip acknowledged by the foundation – except when they were categorized in category a) – and have never been drawn out for a previous study trip of Stichting Marie Curie Reizen when they were categorized in category c).
- d) Persons within the target audience that have obtained at least 99 EC from the list in article 10 and/or are enrolled in a master's degree Physics and Astronomy and have participated exactly once to a study trip of Stichting Marie Curie Reizen or another study trip acknowledged by the foundation – except when they were categorized in category a).
- e) Persons within the target audience that have obtained at least 99 EC from the list in article 10 and/or are enrolled in a master's degree Physics and Astronomy and have participated at least twice to a study trip of Stichting Marie Curie Reizen or another study trip acknowledged by the foundation – except when they were categorized in category a).

- f) Persons within the target audience who have obtained less than 99 EC from the list in article 10 and are not enrolled in a master's degree Physics and Astronomy.
- g) Persons who do not belong to the target audience.

The foundation board can always decide to assign a categorization to persons that is other than prescribed above.

#### **4. Draw procedure**

The draw procedure includes determining the order of priority of the people who registered for the concerning study trip in the following way:

- a) The order of the people in different categories, as indicated under 3), is as follows: category a) has the highest priority, the priority decreases in alphabetical order.
- b) The moment of the draw has to be announced either a week in advance on paper, or at the moment of registration, to all of those who have registered for the study trip, as well as to the foundation board. Everybody has the right to be present at the draw.
- c) The list of participants is to be composed out of persons who are eligible for participation in order of decreasing priority, up until the maximum amount of participants decided upon by the committee. The remaining persons will be put upon a list of reserves in the same order. The composing has the following exceptions:
  - i. The committee retains the right to deviate of the order of priority, provided that the foundation board has approved this and the deviation, and its argumentation, is announced prior to the draw to all people who show interest for the study trip as well as those who have registered for the draw.
  - ii. The committee retains the right to exclude persons from the study trip, provided that the foundation board has approved this and the deviation, and its argumentation, is announced prior to the draw to all people who show interest for the study trip as well as those who have registered for the draw.

#### **5. Organizational committees**

- a) Committee members will not receive a reward for their work at the expense of the study trip. They do however have the right to be compensated for the costs made while performing their functions. This includes one dinner of the committee together with the scientific supervisor.

- b) The committee has the right to exclude a participant from further participation, if this participant behaves in such a way that the committee feels as though the success of the study trip becomes endangered. In case this happens outside the period of the studytrip, the foundation board needs to authorize. The committee has the right to collect any additional costs incurred as a result from the participant in the form of a personal levy.
- c) The foundation board can only approve the final financial settlement of the committee after it has appointed two persons to, both not members of the concerned committee, to check the accounts of the treasurer of the committee. The final financial settlement can only be approved after this check has been done.

## **6. Obligations of the committee**

- a) The organizing committee is obligated to notify anybody who registers for the study trip about the existence of these regulations and any conditions for which can be deviated from these regulations, and should provide these to the registered persons.
- b) The committee is obligated to announce the following amounts ahead of the opening of the tender to all interested persons: the minimum contribution to the study trip, the expected contribution to the study trip and the maximum contribution to the study trip.
- c) The committee has to determine dates for which either a by the committee specified part or the entire contribution has to be paid by the participant. The participant have to be informed about this at least two weeks before these dates.
- d) The committee is obligated to provide the budget and the final financial settlement of the committee, after these have been approved by the foundation board, to any participant who asks for it.
- e) The committee is obligated to announce the requirements for any potential assignments as well as any travel reports to all participants. This includes, among other things, the final deadline and a distribution of the different components of a report by the participants. This announcement has to be made to all participants at least three weeks before the first deadline.
- f) The committee has to determine dates before which the participants have to be vaccinated against or have proof of recovery from diseases, have a passport, a possible visa, a medicine permit and travel insurance. The participant have to be informed about this at least six weeks before these dates.

## 7. Obligations of registered people

- a) Everyone that has registered agrees with and is bound to the regulations.
- b) Everyone that has registered must be a member of Marie Curie during all of the activities of the study trip in which they participate. Renunciation leads to this person paying the fees that the study trip miss out on. This fine will be imposed as a personal levy on the participant.
- c) Everyone that has registered must be a member of the Dutch Physical Society (NNV) until at least one month upon arrival back in the Netherlands from the study trip they participated on. Renunciation leads to this person paying the fees that the study trip miss out on. This fine will be imposed as a personal levy on the participant.
- d) Everyone that participates or has participated in a study trip is obligated to pay the contribution fee that the organising committee has determined and is specified under 6(b) and 6(c) besides potential personal levies and/or imposed fines. Not paying before the data that are determined by the organising committee may result in being removed from the list of participants or the list of reserves. Here article 8 will be considered concerning the costs that are made. If the contribution fee has not been paid a month before departure of the study trip it will be considered as a cancellation.
- e) Everyone that participates in the study trip is obligated to perform a potential assignment, as well as writing a contribution to a potential travel report if the committee considers this necessary. The committee is able to apply small modifications to the contributions written by the participants. A potential written contribution will remain available for use by a potential next committee. These are mandatory components and the definitions are specified under 6(e).
- f) A fine may be imposed, specified under 7(d), on anyone that does not complete in time or hand in an inadequate assignment, according to the judgement of the committee, specified under 7(e). The imposed fines are €5 if the final deadline is not achieved and an extra €2 for every day on which the contributions are not handed in either. Plagiarism will be considered as an inadequate contribution.
- g) Everyone that participates in the study trip must be vaccinated against of recovered from the diseases specified under 6(f). If participates can not prove that they are vaccinated of recovered before the data that are imposed by the committee under 6(f), the committee is able to remove this participant from the list of participants or the list of reserves. Here article 8 will be considered concerning the costs that are made.
- h) Everyone that participates in the study trip is aware that a passport and a possible visa is required to enter the country.

- i) Everyone that participates in the study trip is obligated to have travel insurance, and a possible medicine permit for any medicine they want to bring on the study trip.

## 8. Cancellation

- a) Everyone has the right to cancel their registration without costs as long as the person has not yet confirmed their agreement with these regulations by signing it.
- b) If the situation arises that a participant is removed from the list of participants, the list of reserves will be taken into account. People from this list are asked in the order that is specified under 4(c) to replace the removed participant. Refusing leads to being removed from the list of reserves but does not lead to costs on behalf of the person that is asked.
- c) Up until three months before the departure of the study trip, a participant can cancel their trip, while only paying the already made costs for that particular person. Cancellation within three months of the departure of the study trip does not lead to remission of (a part of) the contribution fee, unless the committee decides differently.

## 9. Procedure of appeal

If anyone does not agree with a decision made by the committee, concerning their category division, the draw, their participation, or the fees they are being obligated to pay, they can appeal to the foundation board. They have the right to be present during a meeting of the foundation board and elucidate their appeal in word.

## 10. Courses that are of influence on the category division

The amount of EC stated in the table below can be exposed to changes. The amount of EC are stated in the most recent study guide for the bachelor of physics and astronomy and is leading for the category division.

Vak	EC	Vak	EC
Calculus A	6	Kwantummechanica 1	6
Calculus B	6	Kwantummechanica 2	6
Elektriciteit en Magnetisme	6	Kwantummechanica 3 <sup>1</sup>	6
Golven en Optica	3	Leren & Onderwijzen in de Bètawetenschappen	6
Inleiding Kwantummechanica	3	Modern Topics in Condensed Matter Phys.	3
Kaleidoscoop Sterrenkunde	3	Molecules in Space	3
Kansrekening	3	Nanofysica <sup>2</sup>	3
Lineaire Algebra NS	6	Neurofysica 1	3
Lineaire Algebra A	6	Neurofysica 2	3
Lineaire Algebra B	6	Newtoniaanse Kosmologie	3
Mechanica	6	Niet-lineaire Dynam, Chaos en Toepass	3
Practicum 1	3	Observational Astronomy	3
Programmeren 1	3	Oorsprong van de Elementen	3
Speciale Relativiteitstheorie	3	Optica: de Manipulatie van Licht	3
Warmteleer	3	Physics and Mathematics of Complex Biological Systems	3
Applied Quantum Chemistry	3	Phys of Semiconductors & Electr Devices	3
Atoom- en Molecuulfysica	3	Portfolio	3
Bachelorstage	12	Practicum Natuurkunde 2a	6
Chemical Bonding	3	Practicum Natuurkunde 2b	6
Chemie en Fysica van de Atmosfeer	3	Practicum Natuurkunde 2c <sup>3</sup>	3
Climate Change: Science & Policy	3	Programmeren 2	3
Complexe Functies	3	Psychofysica 1	3
Computational & Theoretical Chemistry 1	3	Radioastronomie <sup>4</sup>	3
Computational & Theoretical Chemistry 2	3	Schrijven over Wetenschap	3
Elektromagnetisme	6	SdM: Atoom- en Molecuulfysica	3
Electronic Properties of Solids	3	SdM: Subatomair Fysica	3
Elektronica	3	SdM: Vaste Stoffysica	3
Elementaire Deeltjes	3	Soft Matter	3
Elementen van Bètaonderwijs	3	Space Astronomy	3
Energy and Sustainability	3	Spectroscopy of Atoms and Molecules	3
(Exo)planeten	3	Statistische Mechanica	6
Experimental Techniques	3	Stereolutie	3
Extreme Astrofysica	3	Sterrenstelsels	3
Gasdynamica	3	Stralingsprocessen	3
Inleiding Algemene Relativiteitstheorie	3	Subatomaire Fysica	3
Inl. Filosofie en Ethiek vd Wetenschap	3	Tensoren en Toepassingen	3
Inleiding Groepentheorie	3	Thermodynamica	3
Inleiding Machine Learning	3	Voortgezette Mechanica	6
Inleiding Neuroscience	3	Writing Skills in Academica	3
Inleiding Nanowetenschap en Technologie	3		

<sup>1</sup>If the 9 EC edition of this course is followed than 9 EC are applicable.

<sup>2</sup>This course is not taught anymore since 19/20.

<sup>3</sup>This course is not taught anymore since 22/23.

<sup>4</sup>This course is not taught anymore since 20/21.

The courses in the table below can serve as a replacement for the respectively named courses above.

Vak	Als vervanging van	EC
Calculus 1 & Calculus 2	Calculus A	6
Calculus 3 & Calculus 4	Calculus B	6
Elektriciteit en Magnetisme 1B & Elektriciteit en Magnetisme 2B	Elektriciteit en Magnetisme	6
Elektromagnetisme 1 & Elektromagnetisme 2	Electromagnetism	6
Elektronica	Electronics	3
Fysica van Oppervlakken	Electronic Properties of Solids	3
Inleiding Educatie	Leren & Onderwijzen in de Bètawetenschappen	3 → 6
Interstellair Medium	Molecules in Space	3
Mechanica 2B	Rotaties en Periodieke Bewegingen	3
Nano-electronica	Modern Topics in Condensed Matter Physics	3
Nucleaire Evolutie van het Heelal	Oorsprong van de Elementen	3
Kwantummechanica 1a & Kwantummechanica 1b	Kwantummechanica 1	6
Lineaire Algebra 1 & Lineaire Algebra 2	Lineaire Algebra A	6
Lineaire Algebra 3 & Lineaire Algebra 4	Lineaire Algebra B	6
Lineaire Algebra 3	Lineaire Algebra NS	3
Lineaire Algebra A & Lineaire Algebra NS	Lineaire Algebra NS	9
Lineaire Mechanica + Speciale Relativiteitstheorie & Rotaties en Periodieke Bewegingen	Mechanica & Speciale Relativiteitstheorie	9
Nonlinear Dynamics, Chaos and Applications	Niet-lineaire Dynamica, Chaos en Toepassingen	3
Observationele Sterrenkunde	Observational Astronomy	3
Physics of Semiconductors and Electronic Devices	Physics of Semiconductor and devices	3
Speciale Relativiteitstheorie & Mechanica 1B	Lineaire Mechanica + Speciale Relativiteitstheorie	6
SdM: Atoom- en Molecuulfysica & Vaste Stoffysica	SdM: Atoom- en Molecuulfysica + SdM: Vaste Stoffysica	6
Tensoren en Toepassingen	Tensors and Applications	3
Trillingen en Golven & Analytische Mechanica	Voortgezette Mechanica	6

If two courses replace one course, they can also be accounted for as two 3 EC courses.

The foundation board can always decide to approve non-stated courses, e.g. courses that are taken abroad.



## 11. Additional conditions

- a) The individual subsidies acquired from Student Life of the Radboud Fund and the FNWI are met with the following rule: The subsidies solely benefit the study trip.
- b) The participants that are not qualified for the subsidies mentioned above will be obligated to pay the fees that are missed out on. This does not apply to members of the committee, nor the participants that once were in an organising committee and have not made use of this regulation before.

## 12. Final provision

If situations arise where these regulations are not applicable, the decision lies with the foundation board.

Thus approved by the foundation board and the committee d.d. *14 November 2024* in Nijmegen.

The chair of the SMCR,



*Romy Vermaak.*

The chair of the committee,



*Simon Engel.*